



newnan presbyterian  
preschool & kindergarten

## **CLEANING PROCEDURES (COVID-19)**

### **Classrooms - each morning & each afternoon**

- Sanitize door knobs, light switches, hooks in the hallway, carpet, & sinks
- Sanitize chairs (including the back of the chairs), tables, edges and underside of tables
- Sanitize high touch surfaces multiple times throughout the day
- Sanitize tables before & after snack
- Sanitize children's hands before & after snack (soap and water)
- Sanitize children's hands before & after playtime (teacher must give out sanitizer)
- Sanitize toys throughout the day, rotate toys the children play with during the day
- Sanitize pencil boxes, crayon cups ~ all high touch items must be sanitized
- Sanitize toys each day

### **Arrival of children**

- Sanitize book bag & folders
- Sanitize coats
- Sanitize hands before entering classroom (teacher must give out sanitizer)

### **Classrooms**

- Children will be contained in their classrooms except to travel to the restrooms and playground.
- Children coming from the church building to the playground will walk across the bridge and down the back stairwell to the sidewalk on Salbide Avenue to get to the playground.

### **Restrooms**

- All children must be accompanied to restroom
- Sanitize after each child ~ toilet, door knobs, sink area, soap dispenser, paper towel dispenser
- No groups of children in the restroom or waiting outside the restroom in the hallways

### **Playtime\***

- Upstairs toys will be limited and sanitized regularly throughout the day
- Children will sanitize their hands after leaving the playground or upstairs play area

\*Update July 28, 2020 - classes will play outside every day unless it is raining or too cold.

### **Specials Classes\***

- Children will sanitize hands upon entering/leaving classroom
- Teacher will sanitize floor and other high-touch surfaces between classes and during class, if necessary

\*Update July 28, 2020- children will remain in their classrooms. Specials teachers will travel to the classrooms until further notice.

### **Masks**

- Children are not required to wear masks
- Staff will wear masks at carpool, in hallways and any time of close contact with a child or staff member

### **Diagnosed Case of Covid-19**

- If we learn of a diagnosed case in one of the classrooms, that person will need to have a doctor's note to return to the school. Parents will be notified. The classroom will be totally disinfected before anyone occupies it again.